

re:Search®NM Quick-Reference Guide

For re:Search®NM 2026.8. or Later

Getting Started

re:Search®NM allows registered users to access Odyssey case information.

1. Access the re:Search®NM website:

<https://researchnm.tylerhost.net>

2. Attorneys with eFile & Serve accounts can click Sign In and use their eFile & Serve credentials to log in.

Those without eFile & Serve accounts click the Register button.

If you need help registering or signing in, you can reach us by email or phone:

- Email: research.support@tylertech.com
- Phone: 844-307-8720

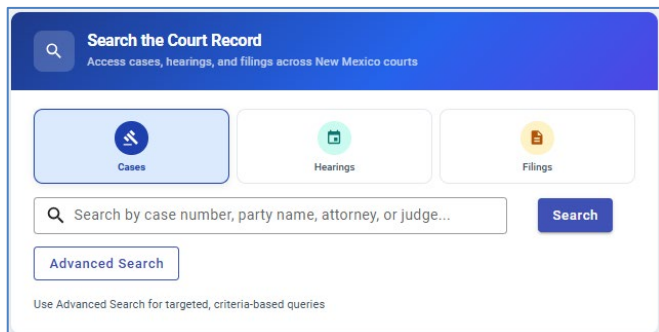
After you sign in, click the Help icon  for additional support options.

Searching

Note: Your re:Search®NM account is restricted by the online policies outlined on the New Mexico Judiciary's website, and all search results will reflect those restrictions.

There are multiple ways to perform searches. To search for cases, by case number, party, attorney, or judge:

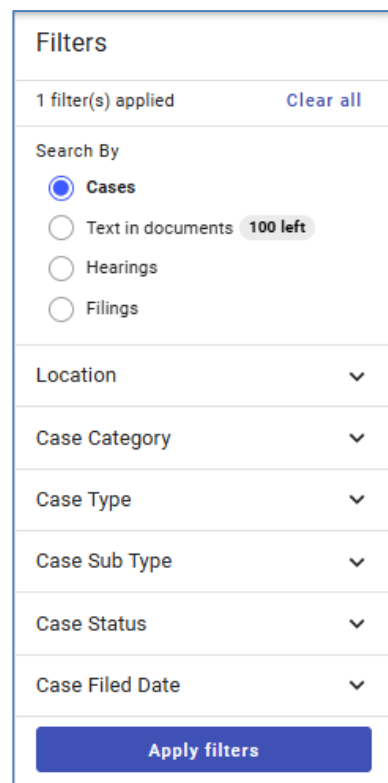
1. From the *Dashboard* use the:
 - **Search**  icon for accessing the *Basic Search* screen with a variety of filter options.
 - **Keyword Search** option for typing in a case number or name in the free text field and clicking the  icon.
 - **Cases, Hearings, or Filings** options to pre-filter the free text search criteria before clicking the  icon.
 - **Advanced Search** option for accessing additional searching features.



- The three **Basic Search** options will take you to the *Search Results* screen for additional filtering.
- 2. From the *Search Results Screen*:
 - You can also search by **keyword**. Type your search criteria in the **Search** field and then press ENTER or click the Search icon .

 Your Role And Access'." data-bbox="532 203 925 258"/>

- You can also use the *Basic Search Filters* to search by **Cases, Text in Documents, Hearings, or Filings**. Based on your selection, other filter options will display.



- For example, using the *Basic Search* filter options, a hearing calendar can be created by typing the attorney name into the text field and setting filters for **Hearings, Hearing Date Range, Hearing Judge, and Case Type**, (among others) to then view as a list or in the calendar view.

17	18	19	20	21
		• D-202-DM-202... 9:00am • D-202-DM-20... 1:30pm	• D-202-DM-202... 9:00am • D-202-DM-20... 10:00am • D-202-DM-20... 1:30pm	• D-202-DM-202... 9:00am
24	25	26	27	28
• D-202-DM-20... 10:30am • D-202-DM-20... 2:00pm				

Advanced Searching

To access the **Advanced Search** options for cases and hearings, click the **Advanced Search** button on the *Dashboard*, or from the *Search* page click **Advanced Search** button to the right of the free text *Search* field.

Note: It does not matter which option you click because they all lead to the same advanced search.

1. To perform an advanced search, click **Advanced** to the right of the **Search** field.

2. Click the radio button for **Cases** to search for cases, or **Hearings** to search for hearings.

3. Select an option from the **Search By** drop-down list.

4. Complete the necessary information in the resulting text fields or dialog boxes.

5. To add additional criteria to your search, click **Add** and then click **And**, **Or**, or **Not** to refine your request. Click **Remove** to clear the added criteria.

Note: You can use an asterisk (*) to use the wild card. This works for the judge's name, as well as for the first and last names for the attorney and party.

6. After completing the necessary information, either click **Search** to see the results, or click **Reset** to clear the filters and the results.

7. When the search results are displayed, you can select a sort option:

8. Once you find the cases or hearings you want, you can either open the Case Details by clicking on the case description hyperlink, or open the Hearing Details dialog window by clicking on the hearing type hyperlink.

9. You can choose to export the results to a csv file by using the Export Results button:

Case Details Page

Note: Your re:Search[®]NM account is restricted by the online policies outlined on the New Mexico Judiciary's website, and all search results will reflect those restrictions.

The *Case Details* page is where you can see information on a case, including the following:

- Case information, such as the case number, type, location, judge, and status
- Related cases
- Charges, interim conditions, judgments, pleas, and dispositions on criminal cases
- Parties, participants, attorneys, and judicial officers, if available
- Hearings, if available
- Filings and documents
- Financial history of fees and fines

From the *Case Details* page, you can do the following:

- Click to display the printable case summary (Register of Actions).
- Click to capture the URL so you can send a text or an email of the case to another re:Search[®]NM user with the same re:Search[®]NM role as yours.
- Click to file into the case if you have an eFile & Serve account.
- Click the name of a party, attorney, or judicial officer to search for the person's other cases.
- Click the name of a party, attorney, or judicial officer to set a name alert on that person.
- Click to save the case to a folder.
- Click to set a case alert.

Additional Case Details

Anywhere you see blue linked text, you can click to open dialog boxes with additional details for the following:

- Interim conditions
- Related cases (within your role)
- Charges
- Hearings
- Document downloads

Free Documents

In New Mexico, some documents are sealed from public view. However, documents that are unsealed and are available to a user's role can be downloaded for free.

From the *Case Details* page, if a document is in the Odyssey database *and is available to your role*, you can click the blue link in the Documents column to either open the document in a new tab or download the document into your computer's Downloads folder to open from there.

TIF documents will require that you set your PC's default app by file type to Windows Photo Viewer:

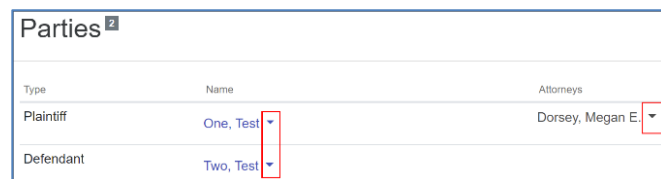


Other Features

re:Search@NM provides all of the online case access functionality that New Mexico users have come to expect.

For example, from the Case Details view:

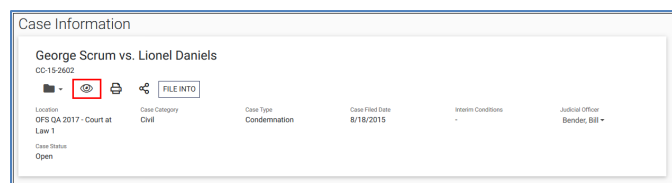
- Click to save the case to a folder.
- Click to set a **Case Alert**.
- Click the drop-down list next to the name of a party, judicial officer, or attorney to select **Name Alert**.



Case Alerts

You can set an alert on a case so re:Search@NM will send you an email whenever a new filing or hearing is added to the case.

To set a case alert, click the Case Alert icon at the top of the *Case Details* page or any other page on which cases are displayed. The Case Alert icon turns to indicate that you set an alert on the case.



Name Alerts

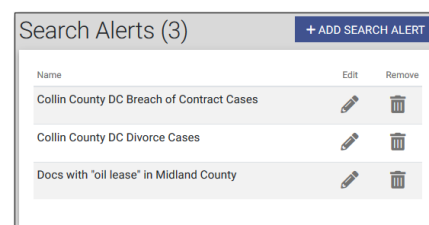
You can set alerts on parties, attorneys, and judicial officers so you can be notified when they are added to cases.

To set a name alert, click the name on the Case Details page to open the Name Options menu, and then click Name Alert to open the Name Alert dialog box. Complete the fields, and click Save.

Search Alerts

You can define search alerts using the same criteria available on the Search page. re:Search@NM then continuously monitors all case and filing activity and sends you an email when it finds a match.

To define and manage your search alerts, access the Search Alerts page from the re:Search@NM menu .



Troubleshooting

If you are a user who is not seeing a case or data that you expect to see (based on your role and permissions) reach out the New Mexico Judicial Information Division's Service Desk by sending an email to support@nmcourts.gov with as much detail as possible so your situation can be explained or your issue resolved.



re:Search[®]NM vs. Secure Odyssey Public Access

For New Mexico attorneys. re:Search[®]NM is a statewide legal research platform built for the way attorneys actually work. Secure Odyssey Public Access (SOPA) is a basic case lookup portal. The table below shows the difference where it matters.

Capability	SOPA	re:Search NM
Statewide search across NM courts	No. One court at a time.	Yes. Single query.
Full-text search inside documents (OCR)	No. Metadata only.	Yes. Search the actual text of filings, orders, motions, and exhibits.
Search by judge, attorney, party, case type, hearing	Limited	Full, with granular filters
Comprehensive Register of Actions view	Yes	Yes, via Print Preview
Saved searches	No	Yes*
Export search results (CSV)	No	Yes*
Case alerts (notify me on activity in this case)	No	Yes*
Name alerts (notify me when a party or attorney name appears)	No	Yes*
Search alerts (notify me when new filings match a saved search)	No	Yes*
Automatic access to your own cases	No	Yes. Attorneys, their staff, and self-represented litigants can see their cases, hearings, and documents.
Organize cases into folders	No	Yes*
Share a case or filing with a colleague	No	Yes
Filter and download your case list (CSV)	No	Yes
Accessibility	No	Yes. Built for screen readers, keyboard navigation, and assistive technologies.
Modern, mobile-friendly interface, single login	No	Yes
Single sign-on with eFile & Serve**	No	Yes

* Previously premium features in re:Search[®]NM, now included for all users

** Utilizes the same login as your current eFile & Serve login

Why this matters for your practice:

Never miss a filing. Case, name, and search alerts notify you the moment something happens. No more checking SOPA every morning. Receive a digest of the recently filed cases in your practice area.

Your cases find you. re:Search[®]NM links your bar credentials and the email on file in Enterprise Justice to your account. Your active matters appear automatically.

Accessible to everyone. re:Search NM is designed to meet WCAG 2.1 AA standards so attorneys, staff, and members of the public who use assistive technologies can work the same way everyone else does.

What you can do with re:Search[®]NM

- Search all 33 New Mexico counties at once
- Stay organized to save time
- Track existing and potential clients
- Research and track opposing counsel
- Research and track expert witnesses
- Track cases and get case alerts
- Track the new cases filed in your practice areas